



MINISTÈRE DES TRANSPORTS ET DE LA MOBILITÉ DURABLE

Guide for applicants and holders of special permits issued under:

- *The Regulation respecting special permits (classes 1 to 7)*
- *The Special Road Train Operating Permits Regulation*
- *Article 633 of the Highway Safety Code*

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INTRODUCTION

As of February 11, 2019, all applications for classes 1 to 7 special permits and special road train operating permits must be made exclusively through the Ministère's special permit management system (GPM). Applications for special permits issued under section 633 of the *Highway Safety Code* (HSC) are also made through this system as of October 24, 2022.

The GPM system is a fully transactional online tool for managing permits, 365 days a year, 24 hours a day. It is through this new tool that the Ministère des Transports et de la Mobilité durable (Ministère) receives applications for special permits and issues them.

This guide lists the various steps involved in creating a client account and how to access the system to apply for a special permit. In the pages of the system itself, users will also find several tooltips designed to inform and guide them.

1. Registering in the authentication system of the Ministère des Transports et de la Mobilité durable

The Ministère uses its own authentication system (username and password), not that of clicSÉCUR. To access the departmental permit management system (GPM), you must create an authentication account by providing a valid email address. You only need to create an authentication account once. You will be able to provide a different address to receive communications from the GPM system.

Authentication email addresses can only be used once; it is not possible to open another account or add a user with an authentication address that is already in the system.

The link to access the system is: <https://www.gpm.transports.gouv.qc.ca>.

When the authentication page opens, click on **Connect (1)**.



When the login page opens, click on **I wish to register (2)**.



I have an account

Email Address

Password I forgot my password

[Sign in](#)

I have no account

2 { [I wish to register](#)

Enter your *authentication* email address and click on **Send verification code (3)**.

A verification code will be sent to your GPM account *authentication* email address.

Transports Québec 

Email Address

Send verification code

Password

Confirm password

3 {

Assistance 

Enter the verification code in the designated space and click on **Verify code (4)**.

A light blue registration form with the following fields and buttons:

- Email Address:** A text input field containing "MyAdress@abc.com".
- Verification code:** A text input field containing "12345".
- Buttons:** A blue "Verify code" button and a grey "Send another code" button.
- Password:** A text input field containing "Password".
- Confirm password:** A text input field containing "Confirm password".
- Bottom Buttons:** Two grey buttons labeled "Create" and "Cancel".

A blue bracket on the left side of the form, labeled with the number "4", points to the "Verify code" button.

[Assistance](#) 

Once the code has been validated, set your password, enter it a second time to confirm it, then click on **Create (5)**.



Email address verified. You can now continue.

Email Address

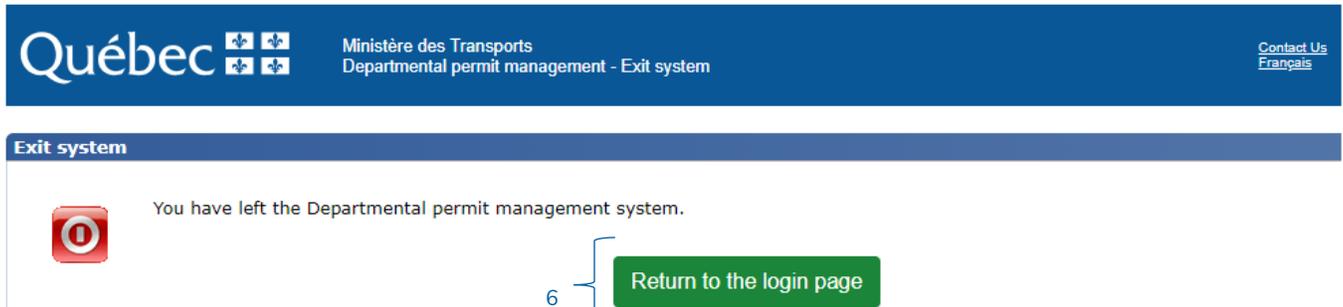
Password

Confirm password

5 {

[Assistance](#) 

The message *You have left the Departmental permit management system* will appear. Click on **Return to the login page (6)**.



Click on **Connect (7)**.



Enter your authentication email address and password, then click on **Sign in (8)**.

Transports Québec 

I have an account

Email Address

Password I forgot my password

8 { [Sign in](#) }

I have no account

[I wish to register](#)

You are now registered. You will be redirected to the client account creation page in the GPM system.

2. Creating a client account in the GPM system

Your choice of account type is important, as it will determine the functions to which you have access. The account type cannot be changed once it has been created. Once you've made your choice, click on **Continue**.

To register, you need to know which type of account is right for you.

1. Are you an individual? If you are a farm owner, you are considered an individual, because you need a permit for non-commercial purposes. You need to create an "Individual" type account to apply for special permits.
2. Are you a carrier? If you are a transport company and have an identification number (NIR/RIN) issued by the Commission des transports du Québec (CTQ) or another operating authority, depending on the jurisdiction (CVOR, CAS/SFC, etc.), you must create a "Carrier" account. This type of account enables you to specify a person responsible for the account, who can add other users, so that a team can view and apply for special permits on behalf of the company.
3. Are you an authorized representative? An authorized representative can apply for special permits on behalf of an individual or a carrier who has asked the representative to do so on their behalf. In the latter case, the representative must know the carrier's register identification number and address, which will appear on the permit. If you are the owner of two businesses, such as two farms, or if you are a carrier with several identification numbers in the CTQ register, you can use this type of account for all your applications. This type of account enables you to specify a person responsible for the account, who can add other users, so that a team can view and apply for special permits on behalf of the company.

Select the type of client account

Select the type of client account to be created :

Individual

This type of account is intended for individuals who require a permit for non-commercial purposes, and businesses that are exempt from registration in the Register of owners and operators of heavy vehicles of the Commission des Transports du Québec.

Carrier

This type of account is intended for trucking industry companies

Authorized representative

This type of account is intended for companies that are applying for permits on behalf of individuals and carriers. This type of account may also be used by a carrier with several identification numbers (RIN), in the Register of owners and operators of heavy vehicles of the Commission des Transports du Québec.

Continue

➤ For **Individual** accounts

Enter information in fields marked with an asterisk (*), then click on **Save**.

If the permit holder (the name that will appear on the permit) is a company exempt from registering with the CTQ’s Registre des propriétaires et exploitants de véhicules lourds (RPEVL), enter the company’s name in the “Company name” field.

Client account

Fields marked with an asterisk * are mandatory.

Account type
Individual

Last name*

First name*

Company name

Authentication email address
renemaltais+angla@hotmail.com

Communication email address*

Address line 1 (maximum 36 characters)*

Address line 2 (maximum 36 characters)

City/Town/Municipality (maximum 40 characters)*

Province/Territory/State*
 ▼

Country
Canada

Postal code (XXX XXX)/ZIP code (99999 or 99999-9999)*

Telephone ((999) 999-9999)* **Extension**

Note that the company name is optional.

➤ For **Carrier** accounts

From the drop-down menu, select the province or territory where the National Safety Code certificate was obtained.

Location where the National Safety Code Certificate was obtained
Fields marked with an asterisk * are mandatory.

Province/Territory*
Please select

- Alberta
- British Columbia
- Prince Edward Island
- Manitoba
- New Brunswick
- Nova Scotia
- Nunavut
- Ontario
- Quebec
- Saskatchewan
- Newfoundland and Labrador
- Northwest Territories
- Yukon

number [Obtain contact information](#) ⓘ

Enter the identification number (RIN) from the CTQ’s RPEVL without hyphens or spaces. For other jurisdictions, enter all the characters of your file number (SFC/NSC – up to 20 characters).

Note that this number (RIN or SFC) is not required for Nova Scotia, Nunavut or Newfoundland and Labrador.

Enter your RIN / SFC and Click on the Obtain contact information button.

Account type
Carrier

RIN/National Safety Code Certificate Number
R0000000 [Obtain contact information](#) ⓘ

Company name*

Click on **Obtain contact information (9)**. The address registered with the CTQ's RPEVL, or with the Canadian Council of Motor Transport Administrators (CCMTA) for other jurisdictions, will be displayed. Validate and correct the address if necessary and enter the telephone number.

Client account
Fields marked with an asterisk * are mandatory.

Enter your RIN / SFC and Click on the **Obtain contact information** button.

Account type
Carrier

RIN/National Safety Code Certificate Number
 Obtain contact information ⓘ } 9

Company name*

Address line 1 (maximum 36 characters)*

Address line 2 (maximum 36 characters)

City/Town/Municipality (maximum 40 characters)*

Province/Territory/State*

Country
Canada

Postal code (XXX XXX)/ZIP code (99999 or 99999-9999)*

Telephone ((999) 999-9999)*

Fill in the fields for the person responsible for the client account. The authentication email address cannot be changed. Click on **Save (10)**.

Person responsible for the client account
Fields marked with an asterisk * are mandatory.

Last name*

First name*

Authentication email address
renemaltais+FermeAng@hotmail.com

Communication email address*
 ⓘ

Telephone ((999) 999-9999)* **Extension**

 } 10

A window, confirming that your account has been created, will open.

Confirmation of registration

You client account has been created successfully.

You can manage your account information via the **Client account** menu.

Users may be added in the **Carrier** or **Authorized representative** accounts by clicking on the **Manage users** button when updating the client account.

➤ For **Authorized representative** accounts

Enter information in fields marked with an asterisk (*), then click on **Save (11)**.

Client account

Fields marked with an asterisk * are mandatory.

Account type
Authorized representative

Company name*

Address line 1 (maximum 36 characters)*

Address line 2 (maximum 36 characters)

City/Town/Municipality (maximum 40 characters)*

Province/Territory/State*

Country
Canada

Postal code (XXX XXX)/ZIP code (99999 or 99999-9999)*

Telephone ((999) 999-9999)*

Person responsible for the client account

Fields marked with an asterisk * are mandatory.

Last name*

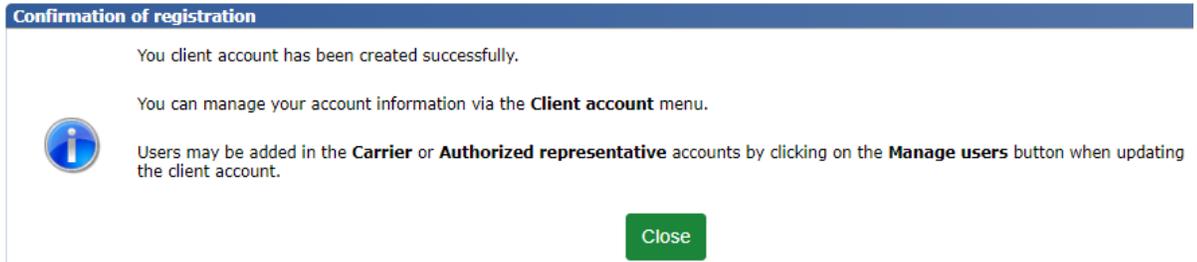
First name*

Authentication email address
MyAddress@abc.com

Communication email address*

Telephone ((999) 999-9999)* **Extension**

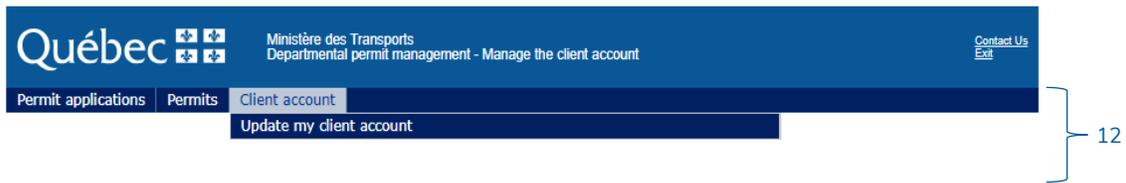
A window, confirming that your account has been created, will open.



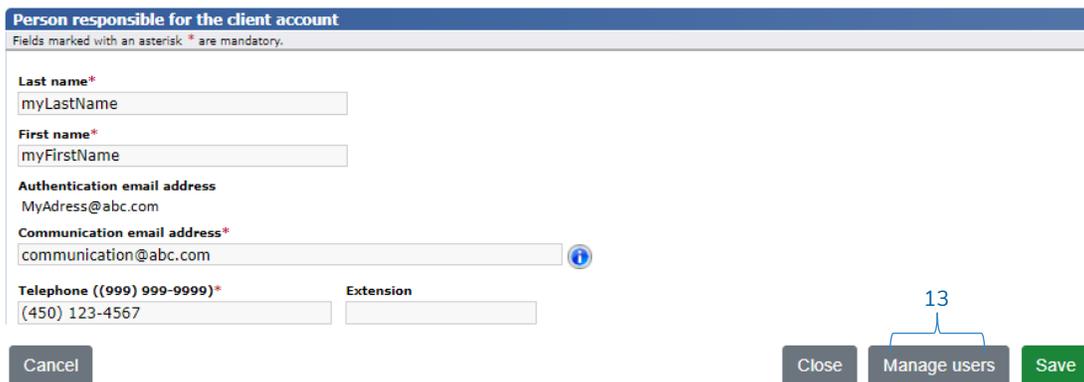
Adding users to a client account

Other users can be added to the "Carrier" and "Authorized representative" client accounts. These users will also be able to apply for permits on behalf of the company.

- A. Click on **Client account** then on **Update my client account (12)**.



- B. At the bottom of the page, click on the **Manage users (13)**.



C. Click on **Add a user (14)**.

Client account

Account number
100300

Company name
9123 4567 inc.

Person responsible for the client account
Fields marked with an asterisk * are mandatory.

User responsible for managing the client account*
myLastName, myFirstName

Client account users (1)

Last name	First name	Communication email address	Telephone	Extension	Validity start date	Validity end date	Action
myLastName	myFirstName	communication@abc.com	(450) 123-4567		2024-03-13		

Add a user

Return to client account Save

D. Enter the requested information and click on **Apply (15)**.

User
Fields marked with an asterisk * are mandatory.

Last name*

First name*

Authentication email address*

Communication email address*

Telephone ((999) 999-9999)* Extension

Language of communication*
 French English

Validity start date (YYYY-MM-DD)
2024-03-13

Validity end date (YYYY-MM-DD)

Cancel **Apply**

The new user will receive a message, at the authentication email address defined for them, describing the procedure for creating a password.

Example of an email sent to the user:

You have been added as a user to client account (account number) in the special permit management system (GPM).

To apply for a permit, please follow this procedure:

1. Go to the [Special permit management](#) website.
2. Click on **Connect**.
3. On the **Connect** page, enter the messaging address (**authentication address**).
4. Click on **Did you forget your password?**
5. Follow the steps provided.

In addition, please note that future emails from the GPM system will be sent to you at the communication address identified in your client account.

When a user registers, the authentication email address is entered into the system as the communication address. It is this address that the GPM system uses for all communications. If more than one user is registered on your account, you can change the communication address for each user so that only one person receives all the communication emails sent to your account.

Multi-branch companies

It is recommended that companies with several establishments create one client account per establishment, using the same RIN or SFC.

This method offers the following advantages:

- The address of the establishment indicated in the client account appears on all special permits issued by the Ministère.
- The possibility of receiving classes 1, 2 and 3 “general” category special permits by mail at the address indicated on the client account.

3. Applying for special permits

The GPM system can be used to apply for three types of special permits:

- Special permit – classes 1 to 7
- Special permit to operate a long combination vehicle (road train)
- Special permit issued under section 633 of the HSC

3.1 Special permit – Classes 1 to 7

For class 5 or class 6 special permit applications, including combinations of classes 1–6 and 1–5, as well as class 6 – weight-posted bridge, it is possible to preview the severity level of the configuration (see section 13 “Structural pre-analysis tool”).

You can access the online form by clicking on **Permit applications – File a Special Permit application for classes 1 to 7**. The number of pages to fill out (up to six) varies depending on the desired class and category of the special permit.



- ⇒ All fields marked with an asterisk (*) must be filled in before you can move on to the next page.
- ⇒ It is important to complete each page of the form before moving on to the next page.
- ⇒ The data entered on each page of the special permit application form is saved automatically when you click on **Next**.

PAGES OF THE FORM

Page 1 – Permit

This page enables you to select the class, category and validity period for the special permit you require.

Note that once you have moved on to page 2 of the form (after clicking **Next**), it will no longer be possible to change the class or category of the permit.

Permit applications	Permits	Client account
---------------------	---------	----------------

1. Permit 2. Holder 3. Configuration 4. Dimensions 5. Routing 6. Statements

Permit category*

General
 Specific (1 trip only, valid 7 days)

Permit validity period

Fields marked with an asterisk * are mandatory.

Number of months*

Please select ▼

Validity start date (YYYY-MM-DD)*

Permit class(es)*

Sizes

Class 1 - Outsize load or vehicle (width, height, length, front or rear overhang)
 Class 2 - Transportation of prefabricated buildings
 Class 3 - Transportation of swimming pools
 Class 7 - Outsize transportation requiring an expert's report from the ministères des Transports

Overloads

Class 4 - Tow trucks
 Class 5 - Overloaded transportation
 Class 6 - Overloaded transportation requiring an expert's report from the ministères des Transports
 Class 6 - Overloaded transportation requiring an expert's report from the ministères des Transports (for express authorization to drive on a weight-posted bridge)

Sizes and overloads

Classes 1-2-3
 Classes 1-2-3-5
 Classes 1-4
 Classes 1-5
 Classes 1-6
 Classes 2-5
 Classes 5-7
 Classes 6-7

Close Next

Page 2 – Holder

In “Carrier” and “Individual” accounts, the fields containing information about the holder of the special permit are pre-filled and displayed in view mode.

If the application concerns a class 1, 2 or 3 “general” category special permit, the requested permit will be sent to the address shown in this section.

Make sure that the information identifying the holder is accurate. To make a correction, you must update the client account by clicking on **Client account – Update my client account**.

In “Authorized representative” accounts, information about the holder of the special permit must be entered for each new special permit application, on the basis of the client for whom the application is made.

Page 3 – Configuration

This page is displayed only for class 1, 4, 5, 6 or 7 “specific” category special permit applications or combinations thereof.

The information requested on the “Configuration” page varies based on the class and category of the special permit requested. You must enter all the information requested before moving on to the next page.

To find out the meaning of the abbreviations for the various types of vehicles and axles, simply hover the mouse over the appropriate tooltip. 

- 1. Permit
- 2. Holder
- 3. Configuration
- 4. Dimensions
- 5. Routing
- 6. Statements

Application information ✕

Account number 100226	Permit class(es) / type(s) 5
Application number 119624	Permit category General
Application status Drafting in progress	

Outsized vehicle or combination of outsized vehicles ✕

Fields marked with an asterisk * are mandatory.

Category of vehicle and combinaison of vehicles* Tractor + dolly + semi-trailer	<div style="border: 1px solid #ccc; padding: 2px; font-size: 0.8em;"> CA: Truck GR: Crane VO: Tool vehicle TR: Tractor SR: Semi-trailer DT: Dolly </div>
Type(s) of vehicles* TR - TR - TR DT - DT SR - SR - SR - SR	<div style="border: 1px solid #ccc; padding: 2px; font-size: 0.8em;"> ES: Single axle ET: Tandem axle EP: Triple axle EQ: Quadruple axle E2: Combination of two axles E3: Combination of three axles E4: Combination of four axles </div>
Type(s) of axles* ES - ET - ET ET - ET E4 - E4 - E4 - E4	

Apply the configuration

A preview of your application will be displayed when you apply for a special permit and include loads (except in the case of applications for class 6 permits or combinations with this class).

Information about authorized weights

Based on the configuration and the characteristics entered, here are the **axle loads** and the **total loaded masses** that will be **recorded** on your permit.
If you wish to make changes, click on the **Update configuration** button
Otherwise, click the **Continue** button.

Axle load (kg)

	1	2	3	4	5	6	7	8	9	10	11	12
Normal period	3000	3000	3000									
Thaw period												
	13	14	15	16	17	18	19	20	21	22	23	24
Normal period												
Thaw period												

Total loaded weight (kg)

Normal period	9000	Tractor weight
Thaw period		Tractor and dolly weight

[Edit the configuration](#) [Continue](#)

Page 4 – Dimensions

This page is displayed for class 7 “general” category special permit applications and for class 1, 2, 3 or 7 “specific” category special permit applications, or combinations thereof.

The information requested varies based on the class and category of the special permit requested.

- 1. Permit
- 2. Holder
- 3. Configuration
- 4. Dimensions
- 5. Routing
- 6. Statements

Size of the outsized vehicle or combination of outsized vehicles, including load and equipment

Fields marked with an asterisk * are mandatory.

Front surplus (m) (use a comma for decimals)*

Back surplus (m) (use a comma for decimals)*

Length (m) (use a comma for decimals)*

Width (m) (use a comma for decimals)*

Height (m) (use a comma for decimals)*

Loads and sizes that make the vehicle or combination of vehicles outsized

Fields marked with an asterisk * are mandatory.

Nature of load*

Length (m) (use a comma for decimals)*

Width (m) (use a comma for decimals)*

Height (m) (use a comma for decimals)*

For an unloaded vehicle, enter the vehicle type.
For a general permit without a specific load, enter 'indivisible load'

Cancel the application

Close

Previous

Next

Page 5 – Routing

This page is displayed for class 6 or 7 “general” category special permit applications and for class 1, 2, 3, 6 or 7 “specific” category special permit applications, or combinations thereof.

The information requested varies based on the class and category of the special permit requested.

- 1. Permit
- 2. Holder
- 3. Configuration
- 4. Dimensions
- 5. Routing
- 6. Statements

Proposed routing

Departure address (full address)

Destination address (full address)

Used roads (maximum 835 characters)

0/835

Cancel the application

Close Previous Next

Page 6 – Statements

This page is displayed for all types of special permit applications. You must agree to all the conditions listed in section **Statements (16)** before you can submit your application.

Application information	
Account number 100245	Permit class(es) / type(s) 1
Application number 120287	Permit category Specific
Application status Drafting in progress	

Statements
Fields marked with an asterisk * are mandatory.

- 16 {
- I certify that the information provided in support of this application is accurate.*
 - I certify that the load or equipment cannot be arranged or divided so that it complies with the standards established by the Vehicle Load and Size Limits Regulation*
 - I certify that the driver knows the vertical clearances of Québec bridges published by the ministère des Transports.*
 - I certify that the driver verified that the road network allows the movement of traffic for the dimensions and loads carried*
 - I certify that the driver will check traffic disruptions in Québec (with Québec 511) before departure.*
 - I hereby acknowledge that I have read and comply with the Regulation respecting special permits*

If your application requires an expert opinion, this message will appear:

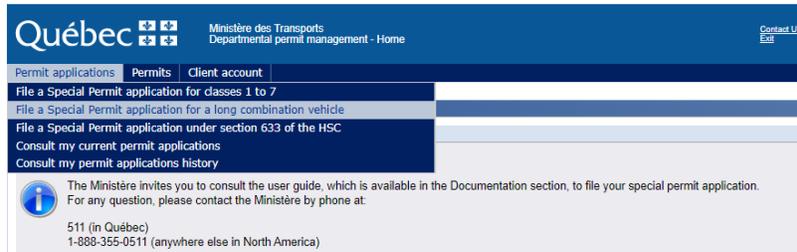
Confirmation of submission
<p>Your permit application 119586 has been submitted successfully to the special permits team for analysis.</p> <p>A person will contact you if your permit application requires additional information.</p> <p> At the end of analysis of your permit application, you will receive an email informing you if your application has been accepted or refused.</p> <p>You may consult your application via the menu Permit applications – Consult my current permit applications.</p> <p style="text-align: center;">Close</p>

If your application does not require an expert opinion, after submitting your permit application, you will be directed to the payment page to pay the permit fee. Note that classes 6 and 7 require an expert opinion.

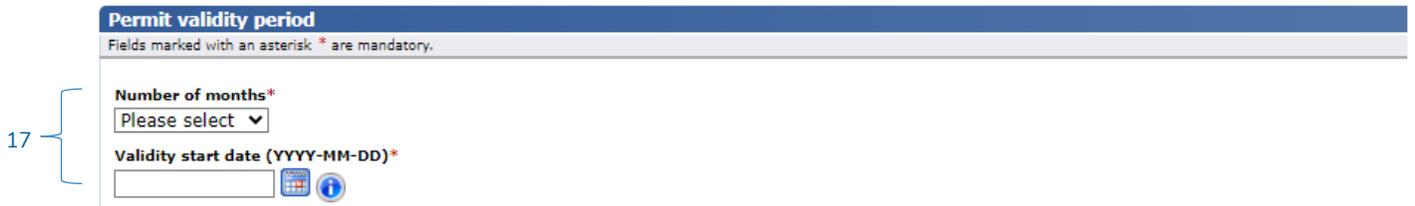
3.2 Special permit – Long combination vehicle (road train) (> 25 m)

You can access the online form by clicking on **Permit applications – File a Special Permit application for a long combination vehicle**. The form is one page long.

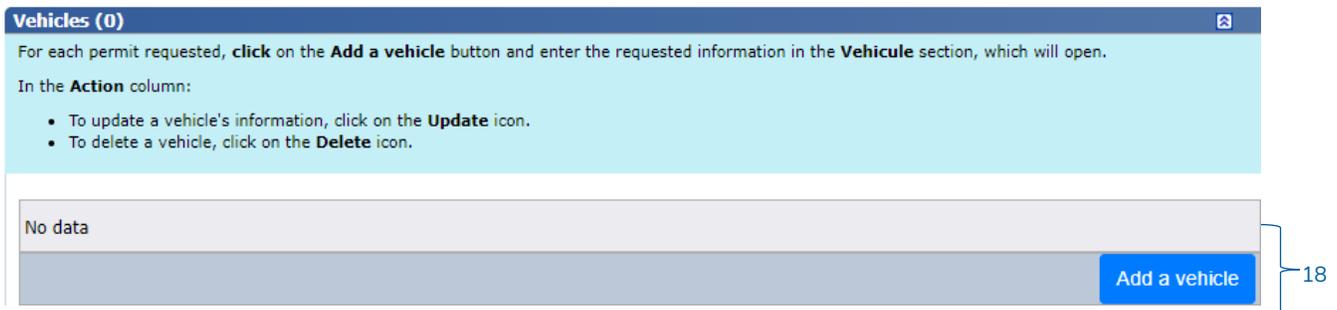
Note that only the holder of a “Carrier” or “Authorized representative” client account may apply for this type of special permit.



Select the **number of months** and the **validity start date (17)** for the desired special permit.



Click on **Add a vehicle (18)** in the Vehicles section to add vehicles and provide the licence plate number or VIN for each.



It is possible to apply for up to 40 permits using a single form.

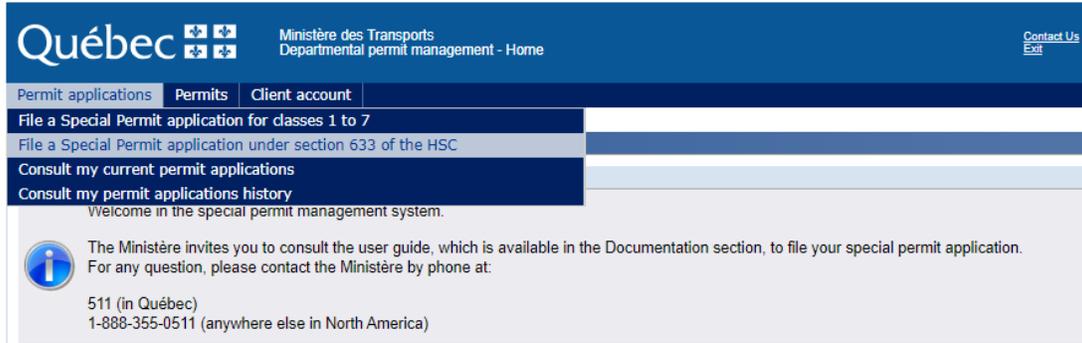
After submitting your application for a special road train operating permit, you will be directed to the payment page to pay the permit fee.

Nova Scotia, Nunavut or Newfoundland and Labrador

You must enclose a copy of your SFT certificate with your application. To do so, click on **Attach a document** at the bottom of the form.

3.3 Special permit issued under section 633 of the HSC

You can access the online form by clicking on **Permit applications – File a Special Permit application under section 633 of the HSC.**

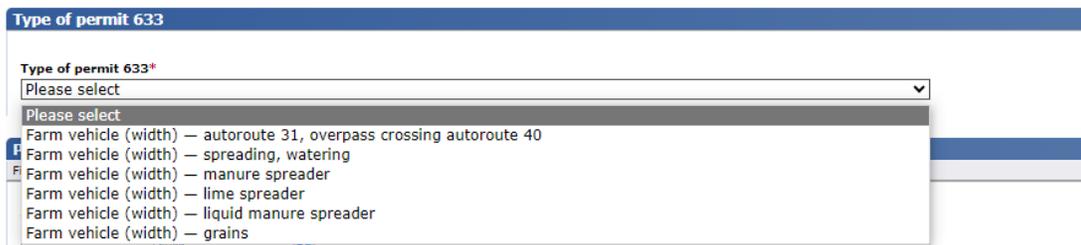


Select the **Type of 633 permit** required.

Some types of permits must be pre-approved by the Ministère.

If you do not find the type you are looking for in the drop-down list, send your permit application, indicating your GPM client account number and the type of permit you require, to permis.633@transportsgouv.qc.ca.

- 1. Permit
- 2. Holder
- 3. Configuration



Using the calendar, select the validity start date for the desired permit, then click on **Next**.



Permit validity period
Fields marked with an asterisk * are mandatory.

Validity start date (YYYY-MM-DD)* Validity end date (YYYY-MM-DD)

2024-04-01 2024-11-30

April, 2024

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11

Today: March 13, 2024

Close Next

Fill in the fields on the form, which vary based on the type of permit requested, then click on **Submit**.

3.4. Submitting a permit application in project mode (Classes 6, 7, 1–6, 5–7 and 6–7)

An application can be submitted in project mode for an analysis of the feasibility of a complex, mid- or long-term, future transport project. This application mode **will not result** in a permit being issued.

If your application in project mode is accepted, you will be able to duplicate it a few weeks before the actual transport date to submit an application for a special permit. All the information contained in the project application will be included in the new application. Any changes in the vehicle configuration or the routing, however, could alter the conditions on the structures or result in the application being refused.

To activate the project mode in an application, check the box labelled “Project mode” at the bottom of the form when choosing the permit class. Once this box is activated, **you will be asked to enter the actual date of the planned transport project.**

Permit class(es) *

Sizes

- Class 1 - Outsize load or vehicle (width, height, length, front or rear overhang)
- Class 2 - Transportation of prefabricated buildings
- Class 3 - Transportation of swimming pools
- Class 7 - Outsize transportation requiring an expert's report from the ministères des Transports

Overloads

- Class 4 - Tow trucks
- Class 5 - Overloaded transportation
- Class 6 - Overloaded transportation requiring an expert's report from the ministères des Transports
- Class 6 - Overloaded transportation requiring an expert's report from the ministères des Transports (for express authorization to drive on a weight-posted bridge)

Sizes and overloads

- Classes 1-2-3
- Classes 1-2-3-5
- Classes 1-4
- Classes 1-5
- Classes 1-6
- Classes 2-5
- Classes 5-7
- Classes 6-7

Thaw period

Check this box to obtain a valid permit with authorized axle weights during the **thaw period.**
 These axle weights will be recorded in the permit both for normal periods and for thaw periods.

Authorized axle weights during the **thaw period**

Project mode

Check this box if you would like this application to be assessed as a project. No permits will be issued.

Project mode

Close
Next

When searching for an application in accepted project mode, you can use the application status “Project accepted” filter.

Search criteria

Application information

Application number

Permit group

Permit category

Permit class(es) / type(s)

Application date (YYYY-MM-DD)

From

Permit number

Application status
Project accepted
 Canceled
 Closed
 Expired
 Accepted
 Rejected
 Project accepted

To

To convert a project application into a special permit application, click on “Duplicate the application”.

Application status	Action
Project accepted	
Project accepted	Duplicate the application
Project accepted	

Enter the transport date, finish filling out the form, then submit it.

4. Paying for special permits

A special permit must be paid with credit card. The amount is indicated in Canadian dollars.

If the type of licence required is free, the **Pay** button will be replaced by a **Get permit** button.

Transaction details			
Description	Price	Quantity	Total
Fees, permit type 25	\$0,00	1	\$0,00
Administrative fees, permit type 25	\$0,00	1	\$0,00
Amount to be paid			\$0,00

Close
Get permit

If your permit requires payment, click on **Pay**.

Transaction information ✖

Application number 119626	Invoice date 2024-03-13
Applicant ELECTRONICS LIMITED	Currency CAD
Permit holder ELECTRONICS LIMITED	
Permit type Special road train	

Applicable fees and administrative charges are based on the current tariffs.

Transaction details

Description	Price	Quantity	Total
Permit request fee SRT, General permit, 1 month	\$150,00	1	\$150,00
Administrative fees	\$12,80	1	\$12,80
Amount to be paid			\$162,80

Close
Pay

The confirmation of payment is displayed in a new window, which shows, among other things, information about the receipt, printing, and validity of the special permit.

The transaction record will be sent to the applicant's communication email address.

For more information on the types of special permits, visit the Special permits web page:
<https://www.transports.gouv.qc.ca/en/camionnage/permis-speciaux/Pages/permis-speciaux.aspx>.

Example of a message appearing after payment for a class 1, 2 or 3 “general” category special permit.

Confirmation of payment

Your permit application **119627** has been paid successfully.

The Special Travel Permits issued will be mailed to you. Please allow for a maximum of 6 business days before receipt.

Until receipt, to drive legally, please print the temporary permit or permits via the menu **Permits – Consult my active issued permits**.

 The temporary permit or permits will be authorized up to **2024-03-22**. After that date, you must have in your possession the official permit or permits received by mail.

Please note that no person may drive a non-standard vehicle unless he / she carries the special permit (L.R.Q., C-24.2, section 464). Please **sign** the special circulation permit.

[Close](#)

Example of a message appearing after payment for a special permit to operate a road train, a permit in a class other than class 1, 2 or 3 of the “general” category, or a permit issued under section 633 of the HSC.

Confirmation of payment

Your permit application **115806** has been paid successfully.

Please print the Special Travel Permit issued via the menu **Permits – Consult my active issued permits**.

 Please note that no person may drive an outsized vehicle unless he carries the Special Travel Permit (CQLR, Chapter C-24.2, s. 464). Please **sign** the Special Travel Permit.

[Close](#)

After you click on **Close**, you have until the end of the day to make your payment for the special permit (except for class 6 or 7 permits). If payment is not made within the day, the status of the application will revert to the “Drafting in progress” status, and the following email will be sent to the communication address indicated in the account:

Your permit (permit number) has not been paid.

We wish to remind you that you must pay the permit on the same day the application is submitted.

To resubmit your application for permit (permit number), please follow this procedure:

1. Go to the [Special permit management](#) website.
2. **Log in** to your account.
3. Go to the **Permit application – Consult my current permit applications** menu.
4. View the application for permit (permit number).
5. Click on **Submit** at the bottom of the last page of the form.

5. Printing special permits

Special permits may only be printed after the fees have been paid.

To view and print a special permit, click on **Permits – Consult my active issued permits**.



1. Enter the search criteria for the permit you wish to print and click on **Search**.

✕
Search criteria

Permit information

<p>Permit number <input style="width: 95%;" type="text"/></p> <p>Permit group <input style="width: 95%;" type="text" value="▼"/></p> <p>Permit class(es) / type(s) <input style="width: 95%;" type="text" value="▼"/></p> <p>Vehicle identification number (VIN) <input style="width: 95%;" type="text"/></p> <p>RIN/National Safety Code Certificate Number <input style="width: 95%;" type="text"/></p> <p>Permit issue date (YYYY-MM-DD)</p> <p>From <input style="width: 40%;" type="text"/> </p>	<p>Application number <input style="width: 95%;" type="text"/></p> <p>Permit status <input style="width: 95%;" type="text" value="▼"/></p> <p>Permit category <input style="width: 95%;" type="text" value="▼"/></p> <p>Registration number <input style="width: 95%;" type="text"/></p> <p>To <input style="width: 40%;" type="text"/> </p>
--	---

Reset
Search

2. A list of the results will be displayed. Click on the icon for the desired permit.

✕
Permits that meet the criteria (4)

In the **Action** column:

- To consult and print a permit, click on the **Consult the permit** icon and print it.
- To update an issued permit, click on the **Update the permit** icon.
- To order an official permit by mail, click on the **Order a permit** icon.
- To Consult all permits displayed, click on the **Consult all permits displayed** button.

Permit number	Application number	Group	Permit class/type	Holder	Validity start date	Validity end date	Permit status	Action
119621-01-00	119621	STP	1-5 (G)	ELECTRONICS LIMITED	2024-03-13	2025-03-13	Issued	
119622-01-00	119622	STP	4 (G)	ELECTRONICS LIMITED	2024-03-13	2025-03-13	Issued	
119627-01-00	119627	STP	1 (G)	ELECTRONICS LIMITED	2024-03-13	2025-03-13	Issued	
119627-02-00	119627	STP	1 (G)	ELECTRONICS LIMITED	2024-03-13	2025-03-13	Issued	

Consult all active issued permits displayed

3. The permit will be displayed in a new window.
4. Print and sign the permit.

The special permit is ready to be used.

Note that in this window, you can also view the application, permit and invoice. Click on the icon for the desired document.

6. Viewing and printing invoices

You can view and print an invoice for special permits only after the fees have been paid. When a special permit has been paid, an electronic invoice is kept.

To view and print an invoice, click on **Permits – Consult my invoice history**.



1. Enter the search criteria for the invoice you wish to print and click on **Search**.
2. A results list will be displayed. Click on the  icon for the desired invoice.

Transactions that meet the criteria (1)								
In the Action column, click on the Consult the invoice icon to consult the PDF document of an invoice.								
Invoice number	Application number	Group	Permit class/type	Holder	Invoice date	Total amount	Transaction status	Action
103521	119621	STP	1-5 (G)	ELECTRONICS LIMIT...	2024-03-13	\$776,80	Paid	

The invoice is displayed in a new window for viewing and printing.

7. Consulting special permits

In the **Permits** tab, you can view active issued permits, those in the process of being updated, the list of those to be paid, the permit history and the invoice history.

To perform a search, enter your search criteria and click on **Search**. A results list will be displayed. Click on the  icon for the desired item.



8. Continuing or updating special permit applications

It is possible to continue or update an application in progress.

Continuing to fill out a special permit application

To continue filling out an application for a special permit that has already been started, click on **Permit applications – Consult my current permit applications**.

Permit applications	Permits	Client account
File a Special Permit application for classes 1 to 7		
File a Special Permit application for a long combination vehicle		
File a Special Permit application under section 633 of the HSC		
Consult my current permit applications		
Consult my permit applications history		

8.1 Special permit – Classes 1 to 7

The data you have entered will only be saved if you click on  at the bottom of each form page.

8.2 Special permit – Long combination vehicle (road train)

The data you have entered will only be saved if you click on  at the bottom of the form.

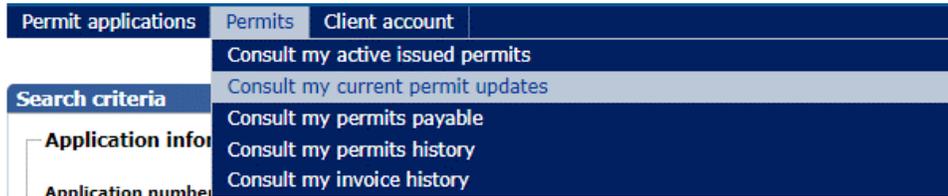
To retrieve and continue filling out the application, click on the  icon (Tooltip – Update the application)

Application status	Action
Drafting in progress	
Drafting in progress	 Update the application
Drafting in progress	

Updating a special permit application

8.3 Updating special permit applications

To update a special permit application in progress, click on **Permits – Consult my current permit updates**.



1. Enter search criteria to find the application you wish to update.
2. Click on **Search**.
3. In the results list, click on the  icon (Tooltip – Update the application).

Permit applications that meet the criteria (200) ⊞

In the **Action** column:

- To update a permit application while drafting it, click on the **Update the application** icon.
- To consult the PDF document of an original permit application, click on the **Consult the original application** icon.
- To consult the online form of a permit application, click on the **Consult the application** icon.

Application number	Group	Permit class/type	Holder	Application date	Application status	Action
117140	STP	5 (G)	ELECTRONICS LIMITED	2022-01-17	Drafting in progress	
117859	633	53 (G)	ELECTRONICS LIMITED	2022-10-12	Drafting in progress	 Update the application

4. Make the desired changes and follow the same steps as for a new permit application ([section 3](#) above).

9. Duplicating special permit applications

It is possible to duplicate a special permit application with the “closed” status. This means the special permit has already been issued.

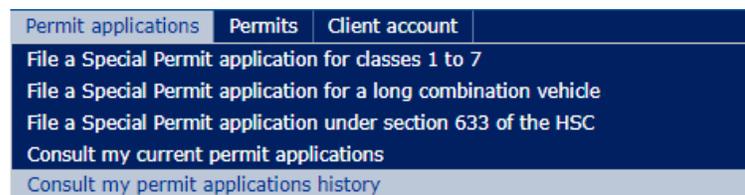
This action can be carried out in the following situations:

- Recurrent applications for “yearly” special permits.

OR

- Applications for special permits for which vehicle configuration is similar to that of another vehicle and for which a special permit has already been issued.

To duplicate a permit application, click on **Permit applications – Consult my permit applications history**.



1. Enter search criteria to find the application you wish to duplicate.
2. Click on **Search**.
3. In the results list, click on the  icon (Tooltip – Duplicate the application) for the permit you wish to duplicate.

Permit applications that meet the criteria (200)						
In the Action column: <ul style="list-style-type: none"> • To update a permit application while drafting it, click on the Update the application icon. • To consult the PDF document of an original permit application, click on the Consult the original application icon. • To consult the online form of a permit application, click on the Consult the application icon. • To create a new permit application with the same characteristics, click on the Duplicate the application icon. 						
Application number	Group	Permit class/type	Holder	Application date	Application status	Action
116544	SRT	SRT (G)	ELECTRONICS LIMITED	2021-02-06	Closed	
116624	STP	1 (G)	ELECTRONICS LIMITED	2021-02-16	Closed	

4. The desired permit application will be displayed. You can then update this application to make a new one.

10. Updating active special permits

Updating a special permit is allowed only for the following permits:

- class 4, 5, 1-4, 1-5 or 1-2-3-5 “general” category special permits
- Special permit to operate a long combination vehicle (road train)
- A permit issued under section 633 of the HSC

Only the following updates can be made:

- Change of licence plate number
- Addition or removal of tow dolly
- Tire specifications
- Axle spacing

Special permits in the “specific” category cannot be updated, regardless of the class.

To update a special permit, click on **Permits – Consult my active issued permits**.



1. Enter the search criteria to find the permit you wish to update.
2. Click on **Search**.

3. In the results list, click on the  icon (Tooltip – Update the permit).

Permits that meet the criteria (1)

In the **Action** column:

- To consult and print a permit, click on the **Consult the permit** icon and print it.
- To update an issued permit, click on the **Update the permit** icon.
- To order an official permit by mail, click on the **Order a permit** icon.
- To Consult all permits displayed, click on the **Consult all permits displayed** button.

Permit number	Application number	Group	Permit class/type	Holder	Validity start date	Validity end date	Permit status	Action
118671-01-00	118671	STP	1-5 (G)	ELECTRONICS LIMITED	2023-08-09	2024-08-09	Issued	  

Consult all active issued permits displayed
Update the permit

4. Page 1 (Permits) of the form **Applying for a new special permit** will be displayed.

5. Enter the desired updates on the appropriate page and follow the same procedure as described in [section 3](#) above.

11. Replacing special permits

11.1 Replacing a class 1, 2, 3 or class 1-2-3 “general” category special permit

It is possible to replace a class 1, 2, 3 or class 1-2-3 “general” category special permit in the event of loss or for any other reason. These permits are printed on secure paper, making them impossible to reproduce.

Note that there is a fee for replacing a permit. To find out how much it costs, visit the Special permits web page: <https://www.transports.gouv.qc.ca/en/camionnage/permis-speciaux/Pages/permis-speciaux.aspx>.

To reprint your permit, click on **Permits – Consult my active issued permits**.

Permit applications Permits Client account

Departmental perm Consult my active issued permits

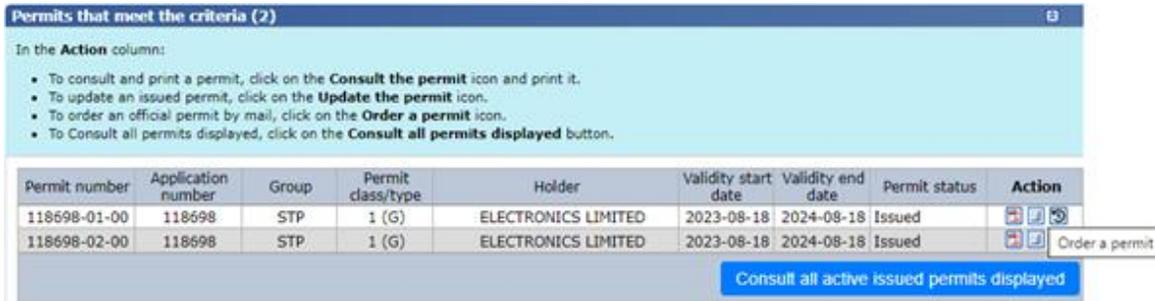
Important informati Consult my current permit updates

Welcome in Consult my permits payable

Consult my permits history

Consult my invoice history

1. Enter the search criteria to find the permit you wish to reprint.
2. Click on **Search**.
3. In the results list, click on the  icon (Tooltip – Order a permit).



4. Confirmation of payment will be displayed in a new window, showing, among other things, information on the deadline for receipt of the new special permit and the validity of the special permit.
5. The transaction report will be sent to the applicant’s communication email address.

11.2 Replacing a special permit of a class other than those listed in subsection 11.1., a special permit to operate a long combination vehicle or a permit issued under section 633 of the HSC

To reprint your permit, click on **Permit – Consult my active issued permits**.



1. Enter the search criteria to find the permit you wish to reprint.
2. Click on **Search**.
3. In the results list, click on the PDF of the permit, print it and sign it.

12. Cancelling special permit applications

Special permit application in progress

To cancel a permit application in progress, click on **Cancel application** at the bottom of the form page. It will still be possible to view this application, which will have the “Cancelled” status, in the **View my permit application history** page.

Special permit issued

Special permits may be cancelled after being issued and the fees refunded under the following conditions.

General permit

A refund may be requested up to seven days (including Saturday and Sunday) after the effective date of the permit. In all other cases, a refund is not possible.

Specific permit

A refund may be requested if the date of the request precedes the effective date shown on the permit. In all other cases, a refund is not possible.

Simply send a copy of the invoice, proof of payment and the special permit marked “Cancel” by email to this address: Remboursement-GPM@transports.gouv.qc.ca .

The administration fee for each permit issued is non-refundable.

13. Structural pre-analysis tool

For a class 6 special permit application, including combinations of classes 1–6 and 6–7 and class 6 – weight-posted bridge, a structural pre-analysis tool is available. This provides the applicant with an overview of the severity level of the configuration entered.

The tool compares the severity level of the vehicle configuration described in the special permit application with that of a reference vehicle representative of heavy vehicles not requiring a special permit. This vehicle is commonly referred to as *equivalent to legal loads*. The ratios between the two vehicles are then compared with the class 5 equivalence thresholds.

To find out the ratios for your application:

Complete the configuration of your vehicle or set of vehicles as indicated in [section 3.1](#) above.

Click on [Structural Pre-Analysis \(19\)](#).

Characteristics of the oversized vehicle or combination of oversized vehicles configuration (2) ⓘ

Configure the vehicle or combination of vehicles, starting at the **front of the vehicle** (Axle 1) . To add an axle, click on the **Add an axle** button and **enter** the requested characteristics in the **Axle characteristics** section, which will open .

In the **Action** column:

- To update the characteristics of an axle, click on the **Edit the axle** icon.
- To delete an axle, click on the **Delete the axle** icon.

Axle number	Type of vehicle	Type of suspension	Type of axle	Number of tires on the axle	Minimum space between the axle and the preceding axle (cm)	Minimum tire width (mm)	Total minimum capacity of the tires on the axle (kg)	Steering axle capacity (kg)	Maximum axle load (kg)	Action
1	VO	AU	ES	2		521	19800	21120	13950	
2	VO	AU	ES	2	300	521	19800		4100	

}
19
Structural Pre-Analysis
Add an axle

If the ratio of the requested configuration is higher than the class 5 equivalence threshold, it will be framed in red. In this case, if it's a general permit without a specified route, the applicant should expect the application to be refused. If it is a specific permit with a specified route, special traffic conditions may be required, but the application may also be refused.

The analysis results can only be used to assess the severity of the vehicle's configuration. Other factors must be taken into consideration by the Ministère before the permit is issued.

To view the analysis thresholds used for bridges and related traffic conditions, click on [Analysis thresholds \(20\)](#) at the bottom of the window.

Structural pre-analysis tool - [Demande 119633] ✕

Configuration

	1	2	3	4	5	6	7	8	9	10	11	12		
Axial load (kg)	<input type="text" value="7 260"/>	<input type="text" value="7 260"/>	<input type="text" value="8 000"/>	<input type="text" value="7 200"/>	<input type="text" value="7 200"/>	<input type="text" value="7 200"/>	<input type="text" value="8 000"/>	<input type="text" value="8 000"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Spacing (cm)	182		352		139		152		152		242		154	

	13	14	15	16	17	18	19	20	21	22	23	24						
Axial load (kg)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
Spacing (cm)	(bracketed groupings)																	
Total loaded mass (kg)	60 120						Total Spacings (cm)						1 373					

Warning:
 The analysis results only allow to assess the severity level of the vehicle configuration. Other elements must be considered by the Ministère prior to the issuance of the permit.

Results

The class 5 equivalence threshold is exceeded. (GPMA0069)

	10 m	20 m	30 m	40 m	50 m
Bending					
$M_C / M_{CL625} \text{Ratio}$	<input type="text" value="0,934"/>	<input type="text" value="1,138"/>	<input type="text" value="1,093"/>	<input type="text" value="1,043"/>	<input type="text" value="1,018"/>
Class 5 Equiv. Threshold	<input type="text" value="1,160"/>	<input type="text" value="1,130"/>	<input type="text" value="1,150"/>	<input type="text" value="1,120"/>	<input type="text" value="1,160"/>
Shear					
$V_C / V_{CL625} \text{Ratio}$	<input type="text" value="0,973"/>	<input type="text" value="1,026"/>	<input type="text" value="1,026"/>	<input type="text" value="1,017"/>	<input type="text" value="0,999"/>
Class 5 Equiv. Threshold	<input type="text" value="1,120"/>	<input type="text" value="1,120"/>	<input type="text" value="1,160"/>	<input type="text" value="1,160"/>	<input type="text" value="1,160"/>

[Analysis thresholds](#) used in relation to bridges, for the structural analysis of Class 6 Special Permits.

Back to the request

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